



# Application for Leave to Appear as an Interested Party

**Form 31** Rule 56(2) of the *Coroners Court Rules 2019*  
Section 56 of the *Coroners Act 2008*

# Form instructions

## Completing the form

This form is to request information from the Coroner's Court of Victoria. Please carefully follow the instructions below.

## Ways of sending the form to the Coroner's Court of Victoria



### Mail form to this address

Coroners Court of Victoria  
65 Kavanagh Street, Southbank,  
VIC 3056 Australia

OR



### Email

Scan completed form and email to  
[courtadmin@courts.vic.gov.au](mailto:courtadmin@courts.vic.gov.au)  
or to specific team email address if known.

## Having trouble completing the form?

Please ring the court on [1300 309 519](tel:1300309519)



### Court Reference Number

Add Court Reference number here if known

### Details of applicant

Title (Mr, Mrs, Ms, Dr, etc.)

Surname \*

Given name \*

Organisation (if applicable)

Email or postal address \*

Email Address

I do not have an email address.  
Enter a postal address

Contact number

Relationship to deceased \*

\* Mandatory fields



### Details of legal representative (if applicable)

In completing this section (Legal Representative) all requested documents will be released to the legal representative listed here

<b>Title</b> (Mr, Mrs, Ms, Dr, etc.)	
<b>Surname</b>	
<b>Given name</b>	
<b>Firm/Organisation (if applicable)</b>	
<b>Position held</b>	
<b>Email address</b>	
<b>Postal address</b>	
<b>Contact number</b>	



Details of deceased	
<b>Surname *</b>	
<b>Given name</b>	
<b>Also known as</b>	
<b>Date of birth (if known)</b> e.g. 01/01/1970	
<b>Age (if known)</b> e.g. 50 years	
<b>Date of death (if known)</b> e.g. 01/01/1970	
<b>Place of death (if known)</b> e.g. Hospital, Suburb or Address	

Details of fire (if applicable)	
<b>Location of fire</b>	
<b>Date of fire (if known)</b> e.g. 01/01/1970	
<b>The above date is</b>	<input type="checkbox"/> The exact date <input type="checkbox"/> An approximate date

\* Mandatory fields

Reasons for application	
<p>Provide reasons here for the application *</p>	<p>Insert the detail of reasons</p>
<p><b>Attaching further information</b> Please include relevant information to support your request by attaching to email or including with posted application. If you are a legal representative, please include your authority to act.</p>	

I seek leave to appear for:
<input type="checkbox"/> Whole of the inquest
<input type="checkbox"/> Part of the inquest: [specify which part of the inquest]

Confirmation & acknowledgement	
<p><b>Confirmation</b> I confirm all of the information provided in this form and supporting documents, is to the best of my knowledge, true and correct.</p>	
<p><b>NOTE:</b> Under section 56 of the <i>Coroners Act 2008</i>, a coroner may give a person leave to appear as an interested party at an inquest if the coroner is satisfied that – (a) the person has sufficient interest in the inquest; and (b) it is appropriate for the person to be an interested party</p>	
<p><b>Signature of Applicant *</b></p>	<p><b>Date of submission</b> ..... /..... /.....</p>

\* Mandatory fields